

# Meeting Note

**Date:** 10/31/2023

**Project Title:** Expedia

**Meeting Participants:** Zeyuan Zong(director), Claire Li(developer)

**Agenda:** The meeting aimed to discuss the project outline for building a website for Expedia. The content outline includes the following components:

## 1. Introduction

Provide a brief introduction to the company, highlighting its history and some interesting facts.

## 2. Air Tickets

Design a user-friendly interface for booking air tickets on the website.

## 3. Travel

Create a booking website that encourages user engagement and facilitates tour bookings.

## 4. Resorts

Introduce users to some of the most popular resorts and provide information about their rankings.

**Discussion:** During the meeting, we reviewed the content outline and discussed the overall vision for the Expedia website. Zeyuan emphasized the importance of delivering a user-friendly experience, both for booking air tickets and tours. The introduction section should effectively convey the company's history and unique aspects. The focus on promoting popular resorts and their rankings was also noted.

Action Items:

Claire will begin working on the project, considering the outlined components.

Claire will explore design ideas for the air ticket and travel booking interfaces.

Research and gather information related to Expedia's history and fun facts.

Next Steps: The next meeting will be scheduled to review progress and share design concepts.

Claire will have the opportunity to seek guidance or provide updates as needed.

Closing Remarks: The meeting concluded on a positive note, with a shared understanding of project objectives and an enthusiastic approach to creating the Expedia website.